### **Returns Form**

- 1. Print out this form and complete all information below. If possible, photocopy this document once complete and retain one copy.
- 2. Ensure the item(s) you are returning are unopened and in any original packaging unless faulty. Returned goods must have any associated documentation present otherwise we may not be able to accept the goods for return. Unwanted goods need to be in a resalable condition.
- 3. Package your items securely and include this form in the packaging with your returned items
- 4. Label your package. You can either use the label at the bottom of this document or handwrite the address on a label and securely attach it to the parcel. The package must clearly include the phrase "RETURNED EUMAKEIT ITEM(S)" or it will not be accepted at our sorting facility. In this case a refund or replacement cannot be made.
- 5. We recommend that you obtain proof of postage from your Post Office before sending any items back to us.

#### PLEASE NOTE THAT WE CANNOT PROCESS ANY RETURNS THAT HAVE NOT FOLLOWED THIS PROCEDURE.

Name	
Address	
Phone number	
Email address	
Order Number	

#### **Choose REASON for returning items:** (please place an "x" in the relevant box)

	Unwanted	Incorrect item	Damaged*	Faulty
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## \* If Damaged please send a photo to "info@ eumakeit.com" as evidence of the damage no later than 24 hours after you received the product, we will send a new copy without adding any costs.

If Faulty, please describe details of the fault (this field is not mandatory)

# **EUMAKEIT c/o RIGENERA** Via Foggia, 127 76121 - Barletta (BT) ITALY

OFFICIAL USE: RETURNED EUMAKEIT ITEM(S)

*Either cut out this label and attach securely to your parcel or hand-write the information above.*